

DOCHROC TRAINING ANNOUNCEMENT

April 2011 Commerce Learning Center (CLC) Courses

To: OS Employees and Serviced Clients (BIS, EDA, ITA, MBDA, and NTIA)

Announcement No. 90-100: April 2011 – Commerce Learning Center (CLC) Courses

The Office of Workforce Development and Performance Management (OWD&PM) is pleased to announce CLC training opportunities that are being spotlighted for the month of April. These courses are located in the Commerce Learning Center: <https://doc.learn.com/other>

The following course is targeted for managers and supervisors:

Course Title	Click Here to Access Course
Green Business: Implementing Sustainability Strategies	https://doc.learn.com/login.asp?lcid=178422&requestedurl=courseredirect.asp?courseid=5969

The following course is targeted for aspiring supervisors/team leaders:

Course Title	Click Here to Access Course
How to Work with Aggressive People	https://doc.learn.com/login.asp?lcid=178422&requestedurl=courseredirect.asp?courseid=4148

The following course is targeted for all employees:

Course Title	Click Here to Access Course
Receiving Feedback and Criticism	https://doc.learn.com/login.asp?lcid=178422&requestedurl=courseredirect.asp?courseid=7082

If you have any questions regarding instructions to take these courses, please contact Anesia Robinson at (202) 482-1380 or via e-mail at arobinson@doc.gov. Thank you.